



# NIPAM

NAMIBIA INSTITUTE OF PUBLIC  
ADMINISTRATION AND MANAGEMENT

## REQUEST FOR EXPRESSION OF INTEREST

EOI NO: NPM04/2017-2018  
RESOURCE POOL

### **Background:**

The Namibia Institute of Public Administration and Management (NIPAM) is a Public Enterprise established by act of Parliament (Act. No. 10 of 2010). NIPAM's mission is to transform the Public Sector of Namibia into an efficient, effective and accountable system through training, operational research, capacity evaluation and consultancy.

NIPAM delivers on its mission by making use of NIPAM permanent staff, serving and retired public servants, and professionals with expertise in their areas of competencies. Therefore, an invitation is hereby extended to the said categories of persons interested in becoming members of the NIPAM Resource Pool of experts. Successful candidates will be informed of the status of their applications upon which they will be requested to provide the necessary services to NIPAM to fulfil its mandate.

### **Requirements:**

Applicants must be qualified and competent to deliver lectures for NIPAM flagship training programmes, functional and short courses, and conduct research, capacity evaluation, and other consultancies as per the requirement of the institution. Proof of qualification(s) and a curriculum vitae detailing their portfolio must be submitted with the application form.

### **Documentation fee:**

Applicants are expected to pay N\$300.00 (three hundred Namibian dollars) to NIPAM. Upon the presentation of proof of such payment, the terms of reference shall be provided. NIPAM's banking details can be requested via e-mail. The EOI number and the applicant's surname shall be used as reference number when making payments. All documents must be handed in, in hard copy to the procurement office.

**Those who applied and signed their contracts between June and December 2017 need not to re-apply.**

**Closing date: Friday, 30 June 2018, applications will be processed as they come in.**

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### **Delivery Address:**

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